

**AVON LAKE UNITED CHURCH OF CHRIST**

32801 Electric Blvd., Avon Lake, OH 44012

Phone: 440-933-3241 Fax: 440-933-7928 Email: [pastor@thealucc.org](mailto:pastor@thealucc.org)

**BUILDING USE REQUEST FORM**

Name: \_\_\_\_\_

\_\_\_\_\_ Member

\_\_\_\_\_ Non-Member

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Date you want to use the building: \_\_\_\_\_

Time (starting to ending): \_\_\_\_\_

Event (briefly describe): \_\_\_\_\_

Number of people attending: \_\_\_\_\_

Room(s) you would prefer to use:

\_\_\_\_\_

How would you like the rooms to be set up?

\_\_\_\_\_

Will you be using the kitchen? \_\_\_\_\_

Do you need audio or video services for this event? \_\_\_\_\_

Will guests be purchasing tickets or paying entrance fees? \_\_\_\_\_

+++++

Please do not write below this line.

Fee(s) charged:

\_\_\_\_\_ Custodial

\_\_\_\_\_ Utilities

\_\_\_\_\_ Rental